

Investigations Division
General Investigations Section

17 November 2011
CL No.: 1049902

TO: Lt. Frederick MELEAN
Commanding Officer
Investigations Division
General Investigations Section

FROM: Sgt. Marcella S. SOLIS
Investigations Division
General Investigations Section

SUBJECT: Re-scheduled Appointment

On 17 November 2011 at 1030 hours the undersigned e-mailed the complainant at her request, information pertaining to the scheduled statement. At 1030 hours complainant [REDACTED] contacted the undersigned and related that she would not be able to keep her appointment and would like to reschedule for a later date. The new statement date agreed upon is set for 02 December 2011 at 1200 hours.

Sgt. Marcella S. Solis

Sergeant Marcella S. Solis
Investigations Division
General Investigations Section

Scheduled Statement

Solis, Marcella S.

Sent: Thursday, November 17, 2011 8:22 AM

To: [REDACTED]

[REDACTED]

As per our conversation yesterday, 16 November 2011, I have scheduled to take a statement from you at 1230 hours. We are located at 3510 S. Michigan Avenue, Chicago, Illinois on the 5th floor. You will be required to show identification at the desk and they will issue you a pass. Please advise them that you are here to see me. I will come down and escort you up to the Bureau of Internal Affairs, Investigations Division where the statement will be taken.

If you are unable to keep the appointment, please contact me at the below listed phone number.

***Sergeant Marcella S. Solis
Internal Affairs Division-Unit 121
General Investigation Section
312-745-6310***